

TRAINING INFORMATION SHEET

WASTE 24 SUPPORT DOCUMENT

This WISH information document is aimed at health and safety improvements in the waste management industry. The Health and Safety Executive provided support to WISH in producing this guidance. This guidance may go further than the minimum you need to do to comply with the law with regard to health and safety

This information sheet is one of a series of supporting documents to WASTE 24 (Working on the Public Highway Street Cleaning). It should be read in conjunction with WASTE 24. This sheet covers training. The other support sheets cover PPE, risk assessment, signage, vehicles, and monitoring.

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1. Introduction and scope

Those involved in setting out, maintaining, and removing traffic management systems are particularly at risk as they work on or near to a live traffic environment. In addition to highway legislation such as the New Roads and Street Works Act 1991 (NRSWA), The Traffic Signs Regulations and General Directions 2002 (TSRGD), clients and their agents, designers, contractors, and workers need to ensure that they comply with their duties under health and safety law to safeguard employees, road users and members of the public.

The principles of traffic controls are set out in the Safety at Street Works and Road Works: Code of Practice 2013 commonly known as the red book. Working in line with the code of practice will assist you in your legal obligations and duty of care whilst establishing, altering, maintaining, and removing temporary traffic management systems.

The National Highway Sector Schemes (NHSS) is the accrediting body which is recognised by National Highways, Transport Scotland, Welsh Assembly and Transport NI on their rural and urban road networks. NHSSs are primarily designed as complementary standards to ISO 9001 for organisations working on or near to the UK's road-network.

The NRSWA requires a qualified operative on site at all times whilst temporary traffic management systems are being established, altered, maintained, or removed. There are a number of training providers accredited to the NHSS.

Appendix 1 of this information sheet shows an example of the accredited training courses provided by Lantra NHSS Scheme 12.

Disclaimer and WISH

This information document has been prepared by health and safety practitioners to assist health and safety improvements in the waste management industry. It is endorsed by the WISH (Waste Industry Safety and Health) Forum. This information document is not formal guidance and represents good practice, which typically goes beyond the strict requirements of health and safety law.

Nothing in this information document constitutes legal or other professional advice and no warranty is given nor liability accepted (to the fullest extent permitted under law) for any loss or damage suffered or incurred as a consequence of reliance on this document. WISH accepts no liability (to the fullest extent permitted under law) for any act or omission of any persons using this document.

This information document is not a substitute for duty holder and/or professional safety advisor's judgment, Notwithstanding the good practice in this document, duty holders are responsible for ascertaining the sufficiency and adequacy of their internal and independent procedures for verifying and evaluating their organisation's compliance with safety law.

The Waste Industry Safety and Health (WISH) Forum exists to communicate and consult with key stakeholders, including local and national government bodies, equipment manufacturers, trade associations, professional associations and trade unions. The aim of WISH is to identify, devise and promote activities to improve industry health and safety performance.

Useful links and further reading

WISH website at: <https://www.wishforum.org.uk/>

HSE waste and recycling webpages at: www.hse.gov.uk/waste/index.htm

WISH Guidance Sheet 24 - Safe cleansing on the highway managing the risks associated with manual and mechanical cleansing (on WISH web site) at:

<https://www.wishforum.org.uk/wp-content/uploads/2022/07/WISH-WASTE-24-Highway-cleansing-issue-3-October-2020.pdf>

WISH information documents supporting WISH WASTE 24 at:

<https://www.wishforum.org.uk/information/>

Appendix 1 – street works training matrix

NOTE: training status MUST be maintained. An expired skills registration card will invalidate skills

Course identification	Course title	Course description	Who needs to complete training	Duration	Prerequisites
NHSS 12 TTMBC	Temporary Traffic Management Basic Course	For all persons that do not hold any current NHSS12A/B/C/D registration cards or certificates and will be starting work for the first time carrying out temporary traffic management tasks as part of their duties	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	There are no pre-requisites for this course
12D T1 / M1	NHSS 12D T1/T2 Working on Single Carriageways	For all persons who are required to become a Registered Traffic Management Operative (RTMO) as described in the Sector Scheme Document 12D if their work includes tasks on or near to the highway as described in IMS-UG-081. This training will be required to provide awareness training to operatives to assess their positioning in relation to a live traffic lane and where required to set out traffic management arrangements on behalf of the company where the prescribed safety distances cannot be achieved.	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	Temporary Traffic Management Basic Course (TTMBC) if new to the industry
12D T2 / M2	NHSS 12D T1/T2 Working on Single Carriageways	For all persons who are required to become a Registered Traffic Management Operative (RTMO) as described in the Sector Scheme Document 12D if their work includes tasks on or near to the highway as described in IMS-UG-081. This training will be required to provide awareness training to operatives to assess their positioning in relation to a live traffic lane and where required to set out traffic management arrangements on behalf of the company where the prescribed safety distances cannot be achieved	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	Temporary Traffic Management Basic Course (TTMBC) if new to the industry

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12D T3 / M3	NHSS 12D M3 Static Works Low Speed Dual Carriageway	For all persons who are Registered Traffic Management Operatives (RTMO - T1 & T2) and are required to carry out works on or near to dual carriageways 40MPH and below under traffic management	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	To become a registered NHSS12D M3 Operative, the learner must either be in the process of being registered as a 12D M1/M2 RTMO or already be a registered 12D M1/M2 Operative prior to applying for registration
12D T4 / M4	NHSS 12D Convoy Working	NHSS12D M4 is for all persons who are required to carry out any Convoy Working as part of the traffic management arrangements to become Registered Traffic Management Convoy Working Operative as described in the Sector Scheme Document 12D	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	Complete NHSS 12D T1/T2 training course
12D T5 / M5	NHSS 12D Multi Phase Traffic Signals	National Highways Sector Scheme (NHSS) 12D M5 is for all persons who are required to set out Multi Phase Traffic Signals as part of the traffic management arrangements as described in Sector Scheme Document 12D	Street Cleansing Operatives, Ground Maintenance Operatives and Supervisors	1/2 Day	Complete a NHSS 12D T1/T2 training course
12D T6 / M6	NHSS 12D M6 Registered Lead Traffic Management Operative RLTMO	NHSS12D M6 to become a Registered Traffic Management Operatives (RTMO) as described in the National Highway Sector Scheme (NHSS). This is for all for all persons who have responsibilities for undertaking / overseeing traffic management arrangements and to oversee NHSS12D M1/M2 work and other works situations where they have achieved competency (i.e. M3 to M5)	Supervisors	2 Days	Achieve NHSS 12D T2/M2 status before undertaking the M6 training course
12D T7 / M7	NHSS 12D M7 Managers Client Officers	NHSS12D M7 is a mandatory requirement for Managers, Designers, Technical Officers and others who do not physically install Temporary Traffic Management but do have responsibility for the installation	Managers	2 Days	It is a mandatory requirement for Technical Officers and the Organizations TTM Manager
12AB General Operative	NHSS 12AB General Operative	For all persons who will be required by their employer to work on motorways and or high-speed dual carriageways (+40MPH) in work situations where staff are required to piggyback on larger works carried out by another organisation	Street Cleansing Operatives and Ground Maintenance Operatives	1 day or 1/2 day for refresher training	NHSS 12ABCD Temporary Traffic Management skills registration cards/certificates, - Required to gain 3 months 'on the job' experience prior to attending the 12A/B General Operative course