

EXAMPLE REFUSE RECYCLING COLLECTION ROUND DATA SHEET

*This WISH reference document is aimed at health and safety improvements in the waste management industry. This document is linked to **WISH WASTE 04 SAFE OPERATION OF WASTE AND RECYCLING VEHICLES** but is not a formal part of this guidance. It simply gives an example of how some organisations approach the relevant topic. It is an example and should not be taken as good practice – you need to decide how you will do things rather than simply copy this example, although it may help you in deciding. All WISH reference documents are available on the WISH web site.*

Introduction

Waste and recycling collection rounds should be planned and risk assessed in line with the guidance given in wish waste 23 'Safe waste and recycling collection services' (available on the WISH web site), to ensure, so far as is reasonably practicable, that risks to crews and the public are minimised. This example data sheet may assist when assessing the route and location specific hazards. However, you should not simply copy this example – you need to make your own decisions based on your own circumstances and risks, although this example may assist you in making your decision.

Waste Industry Safety and Health Forum

Important

This is only an example
Depending on your individual activities and organisation's policies, you may need to delete, alter, amend or supplement the contents when devising your own documentation

Round no	Driver	Date of round check	
Day	Any restrictions or regular hazards	Collection details	Do you reverse?
			No x If Yes, details
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____
Location	Parked cars <input type="checkbox"/> Pedestrians <input type="checkbox"/>	1-sided <input type="checkbox"/>	Straight reverse <input type="checkbox"/>
Comments	Narrow lanes <input type="checkbox"/> Steep slopes <input type="checkbox"/> Other (specify)	2-sided <input type="checkbox"/> Round duration _____	Turn <input type="checkbox"/> Distance _____